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EDUPAC - SASAMS SMS SYSTEM

User Manual Version 1.0.0.1



Edupac Software Support Services (Pty) Ltd

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Document Revision History

Version	Author	Date	Notes
1.0.0.0	Adrian van der Merwe	2017-05-15	
1.0.0.1	Adrian van der Merwe	2017-11-08	Future and Current Learners (REF. : 7.5.2 and 7.6.2)

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1 Introduction

The EDUPAC SASAMS-SMS application has been developed to assist SASAMS Schools to send SMS via the Edupac SMS gateway using information from the Schools local SASAMS Database.

Administrative information of Learners / Parents do not have to be re-captured / Maintained on an Additional Third Party System to be able to send SMS from SASAMS.

Requirements:

- Windows 7 or Higher
- (ii) Internet

(i)

(iii) SASAMS Database



3 SMS Activation and Registration

- 3.1.1 Send an Email to sms@edupac.co.za to request a SMS Activation Registration form.
- 3.1.2 This form needs to be completed and send back to <u>sms@edupac.co.za</u>.
- 3.1.3 After Registration and Activation, the user will receive a Username and Password.

4 Installation

Edupac Software Support Services (Pty) Ltd SASAMS-SMS				
Name:	SASAMS-SMS			
Version:	1.0.0.9			
Publisher:	Edupac Software Support Services (Pty) Ltd			
The following	g prerequisites are required:			
Microsoft .NET Framework 4.5 (x86 and x64) If these components are already installed, you can <u>launch</u> the application now. Otherwise, click the button below to install the prerequisites and run the application. Install				

- 4.1.1 Navigate to <u>http://sms.edupac.co.za/install/publish.htm</u> using a browser like *Firefox, IE or Chrome*.
- 4.1.2 **Select** the **Install button** on the Installation Page.
- 4.1.3 Click (Save or Run) on the download request or (Save and then Run after the file was downloaded). The Download Process may differ depending on the Browser that is used.

- 4.1.4 Follow the Installation steps.
 - If Microsoft.Net 4.5 Framework **has not been installed** on the installation computer the Download of the Framework will form part of the main Installation.
 - If Microsoft.Net 4.5 *has previously been installed* on the installation computer, the Application Installation will start immediately.

(11%) Ins		×		
Installing SASAMS-SMS This may take several minutes. You can use your computer to do other tasks during the installation.				
SMS	Name:	SASAMS-SMS		
	From: sms.edupac.co.za			
	Downlo	ading: 5.93 MB of 49.6 MB		
			<u>C</u>	ancel

4.1.5 Windows 10 has a Publisher validation Screen. Click More Info and then Click the *Run Anyway Button*.

Windows protected your PC	
Windows Defender SmartScreen prevented an unrecognized app from starting. Running this app might put your PC at risk. More info	
Don't run	

4.1.6 The installation will create a **Shortcut** for the application.



4.1.7 The Application will be launched as soon as the *Installation* is *complete*.

5 Configuration

- 5.1.1 When the *Application* is run for the *first time*, you need to setup the *Location* of the *SASAMS Database*.
- 5.1.2 Click the *Ellipse Button* and *Browse* to the *SASAMS Database*.



5.1.3 Click the Save Button once the correct SASAMS Database has been selected.

The folder selected in the Image below is only an Example.

🕑 Setup —		×
SASAMS Database Location C:\Program Files (x86)\EdusoISAMS\Data\EDUPAC.mdb		
	Sav	ve
		.::

5.1.4 When the *Configuration* is *saved* the *Login*, screen will be *displayed*.

🕒 Login		_		×
Usemame				
Password				
			Log	in
Server On-Li	ne.			



Configuration/Settings can be changed should the Database Location change or if the incorrect database has been selected.

....

6 Login

- 6.1.1 The SMS Activation and Registration needs to be completed in order to receive the Username and Password.
- 6.1.2 *Internet Connectivity* is required before the login process can be completed.

Server On-Line.



6.1.3 Type in the **Username** and **Password** that was **received** after SMS Registration and Activation was completed.

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6.1.4 Click the *Login Button* to verify Username and Password.

🕒 Login		-		\times
Usemame Password	ad			
			Log	in
Server On-Li	ne.			

6.1.5 The Main Screen will be loaded if *Username* and *Password* is *correct*.

😰 SASAMS - SMS Module - 🗆 🗙						
School : SMS DEMO SCHO						
Usemame : adrian		SMS Sent : 33				
Single	Staff	SGB Members				
Learners	Parents	New Learner Applicants				
Absenteeism	Merits / Demerits	Logs				
Application Version 1.0.0.10		<mark>ይ 🖯 ሀ</mark>				

Should there be System Changes the Software will prompt the user to automatically update to the New Version.

Update Av	ailable	×
Application update A new version of SASAMS-SMS is available. Do you want to download it now?		
Name:	SASAMS-SMS	
From:	sms.edupac.co.za	
	<u>o</u> ĸ	<u>S</u> kip

7 Main / Home Screen

		School Name		
	SASAMS - SMS Module		- 🗆 X	
	School : SMS DEMO SC	HOOL		
Username	Usemame : adrian		SMS : 32	SMS Credits Available
	Single	Staff	SGB Members	
	Learners	Parents	New Learner Applicants	Main Buttons
	Absenteeism	Merits / Demerits	Logs	
Version Number	Application Version 1.0.0.9		<u>ل</u> ک	Exit / Close
			Settings Change SASAMS Folder	Logout

7.1 Recipient Grid Features



All the Recipients Grids have features like Sorting, Filtering etc.

7.1.1 Sorting

1.1.1.1 Left click on the heading you would like to sort like "Surname" below.

7.1.1.1

7.1.2 The **ascending** or **descending** icon will appear like in example below.

P Send Batch SMS to : Parents						
Message	Parents					
Enter tex	t to search		•	Find Clear		
	Surname	Name	Gender	Grade	Class	
			Male	Grade 12	12A	
			Male	Grade 11	11E	
			Male	Grade 09	9D	
			Female	Grade 11	11E	

7.2 Single SMS

7.2.1 Click the *Single Button* on the Main Screen.



7.2.2 *Type* in the *Mobile Number*.

- 7.2.3 Type the Message in the Message Box
- 7.2.4 When done press the **TAB key** on keyboard to **validate message**.



🕼 Send Single SMS - Message	_		×
Number 27833935838 Message			
Test SMS Message to Single Number			
33 / 160		Send	

7.2.5 Click Send Button.

🚰 Send Single SMS - Message	—		\times
Number 27833935838			
Test SMS Message to Single Number			
33 / 160		Send	. I

7.2.6 *Confirm* Sending Message.

Confirmation		×
Are you sure you want	to send the SMS	?
<u>Y</u> es	<u>N</u> o	Cancel

7.3 Staff

7.3.1 Click on the *Staff Button* on the *Main Screen*.



7.3.2 Click on the **To Button** to **Select** the **Recipients.**

🚰 Send Batch SMS to : Staff	-		×
Message Staff			
То			
Message			_
0 / 160			
		Send	

7.3.3 Select the Staff Members on the grid.

fest	lage	Staff										_
Erit	ter fæxt	to se	aidh	_		•	Find C	Jear				
	18		Member Type	Title	Sumame	Name	Gender	Mobile	Category	Remuneration	Nature Of	2
	V		Educator	ME	1	1	Fenale	2782		Paid by State	Permanent	
		1	Educator	MEJ	1	1	. Fenale	2779		Paid by State	Permanent	
	Z	1	Educator	MEV	1		Fenale	2783		Paid by State	Permanent	
	M		Educator	MR	1		Male	2782		Paid by State	Permanent	
		1	Educator	MR	1	1	Male	2776		Paid by State	Permanent	
	Z	1	Educator	ME	1	3	Fenale	2772		Paid by State	Permanent	
	V		Educator	MEV	1	1	Fenale	2779		Paid by State	Permanent	
	1.1		Educator	MR	1	1	Male	2783		Paid by State	Permanent	
			Educator	MNR	1		. Male	2772		Paid by State	Permanent	
			Educator	MWR.	1	10. I	Male	278-		Paid by State	Permanent	
			Educator	ME	C		Fenale	2781		Paid by State	Permanent	
			Educator	MR	4	1	Male	2784		Paid by State	Permanent	
			Educator	MEV	1	1	Fenale	2782		Paid by State	Permanent	
				1.00		alar -			See			

7.3.4 Select *Message Tab*.

er text to	search			•	Find	Jear			
	Member Type	Title	Surname	Name	Gender	Mobile	Category	Remuneration	Nature Of
\checkmark	Educator	ME				2782	Educator	Paid by State	
	Educator	MEJ		T.		2775	Educator	Paid by State	
\checkmark	Educator	MEV				2783	Educator	Paid by State	
\checkmark	Educator	MNR				2782	Educator	Paid by State	
	Educator	MNR				2776	Educator	Paid by State	
\checkmark	Educator	ME				2772	Educator	Paid by State	
\checkmark	Educator	MEV				2775	Educator	Paid by State	
	Educator	MNR		T.		2783	Educator	Paid by State	
	Educator	MNR				2772	Educator	Paid by State	
	Educator	MNR				2784	HOD	Paid by State	
	Educator	ME				2782	Educator	Paid by State	
	Educator	MNR				2784	Educator	Paid by State	
	Educator	MEV				2782	Educator	Paid by State	

7.3.5 The *To: Textbox* will display the *number* of *SMS* that will be *sent*.

To.. Selected Staff - 5 SMS will be sent.

- 7.3.6 *Type* the *Message* in the *Message Box*.
- 7.3.7 When done press the **TAB key** on keyboard to **validate message**.

Maximum number of Characters that can be sent per Message: 160

7.3.8 Click the **Send Button**.

P Send Batch SMS to : Staff	_		×
Message Staff			
To Selected Staff - 5 SMS will be sent.			
Message			- I
Test SMS for Staff Members			
			11
			11
			11
26 / 160			
		Send	

7.3.9 *Confirm* Sending Message.

Confirmation		×
Are you sure you wan	t to send the SMS I	Batch?
Yes	<u>N</u> o	Cancel

7.4 SGB Members

7.4.1 Click on the SGB Members Button on the Main Screen.

SGB Members

7.4.2 Click on the **To Button** to **Select** the **Recipients**.

P Send Batch SMS to : SGB Members	_		×
Message SGB Members			
То			
Message			_
0 / 160			_
		Send	

7.4.3 Select the **SGB Members** on the grid.

Ent	ter text to	search			 Find 	Clear				
1	N	Govering Type	Member Type	Capacity	Title	Surname	Name	Gender	Mobile	
	V	SGB	4	Chairperson	Mnr			Male	278	
	V	SGB		Treasurer	Mnr			Male	278	
	V	SGB		Member	MNR			Male	278	
1	V	SGB		Member	Mr			Male	276	
1	V	SGB		Member	MNR			Male	278	
1	V	SGB		Member	MNR			Male	277	
1	V	SGB		Member	MNR			Male	278	
I	V	SGB		Member	MEV			Female	278	
1	V	SGB		Member	MEV			Female	278	
1	V	SG8		Member	MR			Male	278	
1	V	SGB		Secretary	MRS			Female	278_	

7.4.4 Select *Message Tab*.

fes:	sage S	GB Members								
Ent	er text to	search			• Find	Clear				
		Govering Type	Member Type	Capacity	Title	Surname	Name	Gender	Mobile	
	\checkmark	SGB		Chairperson	Mnr			Male	278:	
	1	SGB		Treasurer	Mnr			Male	278:	
	V	SGB		Member	MNR			Male	278;	
	1	SGB		Member	Mr			Male	276:	
	V	SGB		Member	MNR			Male	278:	
	1	SGB		Member	MNR			Male	277:	
	V	SGB		Member	MNR			Male	278;	
	V	SGB		Member	MEV			Female	278:	
	1	SGB		Member	MEV			Female	278:	
	V	SGB		Member	MR			Male	278;	
	V	SGB		Secretary	MRS			Female	278;	

7.4.5 The *To: Textbox* will display the *number* of *SMS* that will be *sent*.

To.. Selected SGB Members - 17 SMS will be sent.

- 7.4.6 Type the *Message* in the *Message Box*.
- 7.4.7 When done press the **TAB key** on keyboard to **validate message**.

Maximum number of Characters that can be sent per Message: 160

7.4.8 Click the **Send Button**.

P Send Batch SMS to : SGB Members	_		×
Message SGB Members			
To Selected SGB Members - 17 SMS will be sent.			
Message			_
Test SMS to SGB Members			
23 / 160	_		_
		Send	

7.4.9 *Confirm* Sending Message.

Confirmation							
Are you sure you want to send the SMS Batch?							
<u>Y</u> es	No	Cancel					

7.5 Learners

7.5.1 Click on the *Learners Button* on the *Main Screen*.

7.5.2 Click on the *Future Learner* or *Current Learner* "Radio Buttons". **Example** (If a SMS needs to be sent to Learners captured under the SASAMS Future Learner option, select the *Future Learner radio button*).

P Send Batch SMS to : Learners			-		×
Message Learners					
То					
Message		Ourrent Learne	ers 🔿 Fu	ture Learn	ers
0 / 160					
				Send	I

7.5.3 Click on the **To Button** to **Select** the **Recipients.**

P Send Batch SMS to : Learners	_		\times
Message Learners			
То			
Message			
0 / 160			
		Send	

7.5.4 Select the Learners on the grid.

Message	Learners					
Enter tex	it to search		•	Find Clear		
Ð	Surname	Name	Gender	Grade	Class	Mobile
V			Male	Grade 10	108	278
			Male	Grade 10	108	278
V			Female	Grade 10	106	278

7.5.5 Select *Message Tab*.

inte	r text to	search		•	Find Clear		
	Ð	Surname	Name	Gender	Grade	Class	Mobile
	\checkmark			Male	Grade 10	108	2783
				Male	Grade 10	108	2783
	1			Female	Grade 10	108	2782

7.5.6 The *To: Textbox* will display the *number* of *SMS* that will be *sent*.

To.. Selected Learners - 2 SMS will be sent.

- 7.5.7 *Type* the *Message* in the *Message Box*.
- 7.5.8 When done press the **TAB key** on keyboard to **validate message**.



Maximum number of Characters that can be sent per Message: 160

7.5.9 Click the **Send Button**.

穿 Send B	atch SMS to : Learners	_		\times
Message	Learners			
To Se	elected Learners - 2 SMS will be sent.			
Message				
Test SMS	to Learners			
20 / 160				
			Send	

7.5.10 Confirm Sending Message.



7.6 Parents

7.6.1 Click on the *Parents Button* on the *Main Screen*.

Parents

7.6.2 Click on the *Future Learner* or *Current Learner* "Radio Buttons". **Example** (If a SMS needs to be sent to Learners captured under the SASAMS Future Learner option, select the *Future Learner radio button*).

P Send Batch SMS to : Parents		-		×
Message Parents				
То				
Message	Ourrent Learners	⊖ Fut	ure Learne	ers
0 / 160				
			Send	

7.6.3 Click on the **To Button** to **Select** the **Recipients**.

😰 Send B	atch SMS to : Parents			_		×
Message	Parents					
То						
Message						
0 / 160			 			
0 / 100						_
					Send	

7.6.4 **Select** the **Parents** on the grid.

f									
n	er text to	search			 Find 	Clear			
1		Surname	Name	Gender	Grade	Class	Mobile	Learner	Parent Type
	\checkmark			Male	Grade 08	8A	2781		Main
				Female	Grade 08	8A	2782		Main
				Male	Grade 08	8A	2773		Main
				Male	Grade 08	8A	2772		Main
				Male	Grade 11	11C	2779		Main
				Male	Grade 08	88	2779		Main
				Male	Grade 10	108	2782		Main
				Male	Grade 08	8B	2782		Main
				Male	Grade 08	88	2772		Main
				Male	Grade 08	8C	2778		Main
				Male	Grade 08	88	2773		Main
				Male	Grade 08	88	2776		Main
				Male	Grade 08	8D	2762		Main
				Male	Grade 08	8D	2782		Main

7.6.5 Select *Message Tab*.

_	ing bauch ba				- Internet	der 1				
	er text to	search			Pind	Ciear				
	V	Surname	Name	Gender	Grade	Class	Mobile	Learner	Parent Type	
	\checkmark			Male	Grade 08	8A	278:		. Main	
	\checkmark			Female	Grade 08	8A	278;		Main	
	V			. Male	Grade 08	8A	277:		Main	
	V			Male	Grade 08	8A	277;		Main	
	N			Male	Grade 11	11C	2775		Main	
	X			Male	Grade 08	88	2775		Main	
	\checkmark			Male	Grade 10	108	2783		Main	
	\checkmark			Male	Grade 08	88	278;		Main	
	\checkmark			Male	Grade 08	88	277.		Main	
	V			Male	Grade 08	8C	2778		Main	
	V			Male	Grade 08	88	277:		Main	
	V			Male	Grade 08	88	2776		Main	
	V			Male	Grade 08	8D	2762		Main	
	1			Male	Grade 08	8D	2781		Main	

7.6.6 The To: Textbox will display the number of SMS that will be sent.

To.. Selected Parents - 1128 SMS will be sent.

7.6.7 *Type* the *Message* in the *Message Box*.

7.6.8 When done press the **TAB key** on keyboard to **validate message**.



Maximum number of Characters that can be sent per Message: 160

7.6.9 Click the **Send Button**.

🌮 Send E	atch SMS to :	Parents				-		×
Message	Parents							
To S	elected Parents	- 1128 SMS will be se	nt.					
Message								
Test SMS	to Parents							
19 / 160								
							Send	
							Denta	

7.6.10 Confirm Sending Message.

- Sen	d Batc	n Sivis to : Lea	ner Applicatio	ins						_		~
lessage	e Le	earner Applicatio	ns									
						-						
Enter 1	text to	search			•		ar					
		Title	Surname	Initials	Gender	Grade	Mobile	Learner	Application	Year Applie	Applicatio	on St.
	\checkmark	Mr & Mrs	WIESE	JH	М	Grade 11	2783(WIESE, Ulrich	2017/05/15	2018	Pending	

7.7 New Learner Applicants

7.7.1 Click on *the New Learner Applicants Button* on the *Main Screen*.

New Learner Applicants

7.7.2 Click on the **To Button** to **Select** the **Recipients**.

P Send Batch SMS to : New Learner Applicants -	_		×
Message New Learner Applicants			
То			
Message			
			ור
0 / 160			
		Send	

7.7.3 Select the New Learner Parents on the grid.

Send B	Send Batch SMS to : New Learner Applicants – 🗆 🗙										
Message	New Learner Appli	cants									
Enter text to search Find Clear											
	Title	Surname	Initials	Gender	Grade	Mobile	Learner	Application Date	Year Applied For	Application	Status
• 🗹	Mr & Mrs			м	Grade 11	27833		2017/05/15	2018	Pending	
44 44 4 Da	cord 1 of 1 b bb b	++									

7.7.4 Select *Message Tab*.

Ľ	P Send Bate	ch SMS to : New	Learner Applicar	its						_		×
	Message New Learner Applicants											
	Enter text to search											
	\checkmark	Title	Surname	Initials	Gender	Grade	Mobile	Learner	Application Date	Year Applied For	Application	Status
÷		Mr & Mrs			м	Grade 11	2783		2017/05/15	2018	Pending	
144	11 1 Reco	ra 1 ot 1 🕨 🙌	1+	1								

7.7.5 The *To: Textbox* will *display* the *number* of *SMS* that will be *sent*.

To.. Selected New Learner Applicants - 1 SMS will be sent.

- 7.7.6 *Type* the Message in the *Message Box*.
- 7.7.7 When done press the **TAB key** on keyboard to **validate message**.

Maximum number of Characters that can be sent per Message: 160

7.7.8 Click the **Send Button**.

🕊 Send B	atch SMS to : New Learner Applicants	_		×
Message	New Learner Applicants			
To S	elected New Learner Applicants - 1 SMS will be sent.			
Message				
Test SMS	to New Learner Applicants			
34 / 160			_	
			Send	

7.7.9 *Confirm* Sending Message.

Confirmation								
Are you sure you want to send the SMS Batch?								
Yes	<u>N</u> o	Cancel						

7.8 Absenteeism

7.8.1 Click on the *Absenteeism Button* on the *Main Screen*.

Absenteeism

7.8.2 Select the Absent Date.

P Send Batch SMS to : Absenteeism for 2017-05-16	_		×
Message Absenteeism			
Date 2017/05/16 🔻			
То			
Message			_
0 / 160			
		Send	



The Absent Date will filter the Recipients List to only display Parents with Learners that are Absent on the Selected Date.

7.8.3 Click on the **To Button** to **Select** the **Recipients.**

P Send Batch SMS to : Absenteeism for 2017-05-16	-		×
Message Absenteeism			
Date 2017/05/16 -			
То			
Message			_
0 / 160			
		Send	

7.8.4 **Select** the **Parents** on the grid.

ssage	Absenteeism		 					
nter te	kt to search			▼ Find	Clear			
	Surname	▲ Name	Gender	Grade	Class	Mobile	Learner	Parent Type
V	ſ		Male	Grade 12	12A	2761	1	. Secondary
	1		Female	Grade 11	11E	2772		Secondary
V	1		Female	Grade 09	9D	2772		Secondary
V	1		Male	Grade 11	11E	2783		Main
V	1		Male	Grade 09	9D	2783		Main
V	1		Female	Grade 09	9B	2782		Secondary
V	1		Male	Grade 09	9B	2783		Main
V	1		Male	Grade 12	12E	2778		Main
V	1		Female	Grade 08	8C	2776		Secondary
V	1		Male	Grade 08	8C	2772		Main
V	1		Female	Grade 10	10D	2784		Secondary
V	1		Male	Grade 10	10D	2779		Main
V	1		Male	Grade 09	9D	2779		Main
	1		- 1	0 1 00		0770		- I



Parents Listed on this grid are all Parents that do have a Learner Absent on the Selected Date.

7.8.5 Select *Message Tab*.

s	sage Ab	senteeism								
1	ter text to	search				▼ Find	Clear]		
	\checkmark	Surname	 Name 		Gender	Grade	Class	Mobile	Learner	Parent Type
	\checkmark				Male	Grade 12	12A	27613		Secondary
	\checkmark				Female	Grade 11	11E	27722		Secondary
	\checkmark				Female	Grade 09	9D	27722		Secondary
	\checkmark				Male	Grade 11	11E	27833		Main
	\checkmark				Male	Grade 09	9D	27833		Main
	\checkmark				Female	Grade 09	9B	27823		Secondary
	\checkmark				Male	Grade 09	9B	27839		Main
	\checkmark				Male	Grade 12	12E	27787		Main
	\checkmark				Female	Grade 08	8C	27762		Secondary
	\checkmark				Male	Grade 08	8C	27725		Main
	\checkmark				Female	Grade 10	10D	27842		Secondary
	\checkmark				Male	Grade 10	10D	27796		Main
	\checkmark				Male	Grade 09	9D	27799		Main
				~ ·		0 1 00		0770000000	ALCOCO OL	- I

7.8.6 The *To: Textbox* will *display* the *number* of SMS that will be *sent*.

To... Selected Absenteeism - 790 SMS will be sent.

- 7.8.7 *Type* the *Message* in the *Message Box*.
- 7.8.8 When done press the **TAB key** on keyboard to **validate message**.



Maximum number of Characters that can be sent per Message: 160

7.8.9 Click the Send Button.

P Send Batch SMS to : Absenteeism for 2017-03-31	_		×
Message Absenteeism			
Date 2017/03/31 👻			
To Selected Absenteeism - 790 SMS will be sent.			
Message			
Test Absenteeism SMS			
			┛║
20 / 160	1		_
		Send	

7.8.10 Confirm Sending Message.

Confirmation								
Are you sure you want to send the SMS Batch?								
<u>Y</u> es	<u>N</u> o	Cancel						

7.9 Merits / Demerits

7.9.1 Click on the *Merits / Demerits Button* on the *Main Screen.*

Merits / Demerits

7.9.2 Select the *Date*.

7.9.3 Select Merit / Demerit.

Send Batch SMS to : Merits/Demerits for 2017-03-22 : 1-04 - Failing to complete homework [1]										
Message	Merits/Demerits									
Date	2017/03/22	▼ De	emerit / Merit	1-04 - Failing to complete homework [1]				\sim		
То										
4essage										
0 / 160										
0,100							-			
							Send			



The Date and Merit / Demerit will filter the Recipients List for Parents with Learners that have the Merit / Demerit on the Selected Date.

7.9.4 Click on the **To Button** to **Select** the **Recipients**.

穿 Send	Batch SMS to : Merits	/Demerits for 201	7-03-22 : 1-04 - Failing to complete homework [1]	-		×
Message	Merits/Demerits					
Date	2017/03/22 -	Demerit / Merit	1-04 - Failing to complete homework [1]			\sim
То						
Message						
0 / 160						
					Sen	d

7.9.5 Select the Parents on the grid.

Message Merits/Demerits											
Enter text to search Find Clear											
Surname A Name A Gender Grade Class Mobile Learner										Parent Type	
		1				Female	Grade 09	9F	27825	1	Secondary
		I				Male	Grade 09	9F	27828	1	Main
\checkmark		1				Female	Grade 09	9A	27834	I.	Secondary
\checkmark		I				Male	Grade 09	9A	27834	1	Main
\checkmark		I				Male	Grade 09	9F	27739	1	Main
\checkmark		I				Male	Grade 09	9F	27845	I.	Main
\checkmark		I			lie	Female	Grade 09	9F	27842	1	Secondary
\checkmark		I			n	Male	Grade 09	9A	27725	1	Main
\checkmark		I				Female	Grade 09	9A	27725	1	Secondary
\checkmark		I				Male	Grade 09	9A	27832	1	Main
\checkmark		1				Female	Grade 09	9F	27829		Secondary
\checkmark		1				Male	Grade 09	9F	27714	1	Main



Parents Listed on this grid are all Parents that have a Learner with the Merit / Demerit on the Selected Date.

7.9.6 Select *Message Tab*.

(P M	Send Batch	SMS to : Merits	/Demerits for a	2017-03	9-22 : 1-04 - Faili	ng to comple	te homework [1]		- 0	×
E	Enter text to search										
	\checkmark	Surname -	 Name 	▲ Gen	nder Gr	ade	Class	Mobile	Learner	Parent Type	
•	\checkmark			Fen	male Gr	ade 09	9F	278256		Secondary	*
	\checkmark			Mal	le Gr	ade 09	9F	27828!		Main	
	\checkmark			Fen	male Gr	ade 09	9A	27834!		Secondary	U
	\checkmark			Mal	le Gr	ade 09	9A	27834!		Main	
	\checkmark			Mal	le Gr	ade 09	9F	27739!		Main	
	\checkmark			Mal	le Gr	ade 09	9F	27845		Main	
	\checkmark			Fen	male Gr	ade 09	9F	278424		Secondary	
	\checkmark			Mal	le Gr	ade 09	9A	277256		Main	
	\checkmark			Fen	male Gr	ade 09	9A	277256		Secondary	
	\checkmark			Mal	le Gr	ade 09	9A	278326		Main	
	\checkmark			Fen	male Gr	ade 09	9F	27829!		Secondary	
	\checkmark			Mal	le Gr	ade 09	9F	27714:		Main	
									•		
144	H A Record	11of83 ▶₩	₩ + - ▲ √	×							ŀ



To.. Selected Merits/Demerits - 77 SMS will be sent.

7.9.8 *Type* the *Message* in the *Message Box*.

7.9.9 When done press the **TAB key** on keyboard to **validate message**.



Maximum number of Characters that can be sent per Message: 160

7.9.10 Click the Send Button.

\Bigg Sen	d Batch SMS to : Merits/Demerits for 20	17-03-22 : 1-04 - Failing to complete homework [1]	-		×
Messag	Merits/Demerits				
Date	2017/03/22 Demerit / Merit	1-04 - Failing to complete homework [1]	\sim		
То	Selected Merits/Demerits - 77 SMS will be	sent.			
Message	2				
Test SI	1S Merit / Demerit				
26 / 16)				-
			[Send	

7.9.11 *Confirm* Sending Message.

Confirmation		×
Are you sure you want to	send the SM	S Batch?
Yes	<u>N</u> o	Cancel

7.10 Logs

7.10.1 Click on the Logs Button on the Main Screen.





Logs are used to track and check the SMS that were sent via the SASAMS-SMS System.

7.10.2 The grid will display *all Messages that were sent*.

P	Sent Logs					-		×
Drag	g a column header here to							
I	d	•	Message	Message Count	Username	Time Stamp		
۰E	3	1	Test Single SMS	1	adrian	2017-05-16 1	1:31:11	
144 - 4	🖣 🖣 Record 1 of 1 🕨 🍀	₩	+ - ▲ √ × ⊣					E.

7.10.3 Click the ¹ to see *details* for *the Message sent*.

🕼 Sent Logs				_		×
Drag a column header here to grou						
Id 👻	Message	Message Count	Username	Time Stamp		
1	Test Single SMS	1	adrian	2017-05-16 11	:31:11	
₩4 44 4 Record 1 of 1 > >> >>>	+ - ▲ √ x →					ŀ

7.10.4 *Details* for the *Selected Message* will be *displayed*.

Drag a column header here to group by that column Id <h> Message Message Count Username Time Stamp Image: Image:</h>	[2	P S	ent Logs								_		×
Id Message Message Count Username Time Stamp Image: Stamp 1 Test Single SMS 1 adrian 2017-05-16 11:31:11 Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image: Stamp Image:	Dra				.ip by t	hat column							
Image: Single SMS 1 adrian 2017-05-16 11:31:11 Image: Single SMS Image: Single SMS Image: Single SMS Image: Single SMS Image: Single SMS Image: Single SMS Image: Single SMS Image: Single SMS		Id		•	Messa	age	Me	ssage Count	U	lsername	Time Stamp		
Log Details Q Id Recipient Remarks Username Log Id Image: Im	۲	Ξ		1	Test S	Single SMS		1	a	drian	2017-05-16	11:31:11	
a Id Recipient Remarks Username Log Id Image:		Γ	Log Details										
▶ 1 27083393583 SingleSMS adrian 1		L	۹ Id			Recipient		Remarks		Username	Log Id		
			•		1	27083393583		SingleSMS		adrian			1

8 Terms and Conditions

Click <u>here</u> to **download / view** the Terms and Conditions from Edupac's Website (Ref: Paragraph 1.6).